

APPENDIX E-369 P

NONREADY FOR ISSUE MATERIEL PRINTOUT

1. PURPOSE

This appendix is applicable to chapters 5, Inventory Adjustments, 40, Materiels Returns Program and appendix F-64, Nonready for Issue Materiel Printout. This appendix outlines the manner in which a monthly review of Nonready for Issue (non-RFI) materiel is to be conducted from data submitted to DSCs by the distribution activities. The data are accumulated and printed on the Nonready for Issue Material Printout, appendix F-64. Monthly analyses are necessary to accomplish materiel management tasks such as the following:

- a. Determine the scope of materiel which is not ready for issue, identify related problem areas, and provide the actions to minimize stocks in this category.
- b. Provide data to the DSO at DSCs for use in preparing repair workload forecasts and budget estimates.
- c. Provide information to DSO at DSCs for establishing controls on stock item repair actions.
- d. Provide data to DSO who will forward to DLA-OSC for Monthly Management Review of each DSC.

2. APPENDIX USED IN THIS PROCESS

Appendix F-64, Nonready for Issue Materiel Printout.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

a. The organizational elements of primary interest in the DSO responsible for the processes described in this appendix are:

- (1) The Materiel Support Branch, MSO.
- (2) The IM, Inventory Management Division.

b. Elements in the DSC organization having secondary interest are:

(1) Budget Division of the Office of Comptroller regarding budget estimates of repair workloads and the dollar value of non-RFI materiel and progress applicable thereto.

(2) Review and Analysis Branch of the Plans, Programs, and Analysis Division, Office of Planning and Management requires statistical data for review/analysis purposes and evaluation of impacts on DSC stock availability effectiveness.

#### 4. PROCEDURES/INSTRUCTIONS

a. The monthly non-RFI Materiel Printout is prepared from the NIR from data furnished by the distribution activities. This listing identifies all Condition Codes, classifying the physical state of materiel in terms of fitness or readiness for issue and use, or to identify actions being taken to change the status of the materiel. This listing is furnished in three parts: RIC (depot) sequence, ORC/NSN sequence and RIC/Condition Code sequence.

b. Materiel Support Branch, MSO will:

(1) Establish control on Conditions D, E, F, G, L, and M items and coordinate with IM to schedule materiel for modification, repair, completion, or disposal.

(2) Coordinate with distribution activities to schedule materiel for modification, repair, completion, or upgrading to Condition Code A by submission of a DIC DAC.

(3) Initiate correspondence (teletype, letter, IOM) to distribution activities by appropriate means dependent upon the urgency of the requirement for serviceable materiel.

(4) Examine date of last action for each item appearing on the appendix F-64 printout. If date is past due for appropriate action to have been taken, contact distribution activity concerned to determine cause for delay.

(5) Provide necessary assistance to eliminate problem(s), and to expedite the transfer of materiel from non-RFI status.

(6) Inform DLA-OW of significant depot problems at distribution activities when situation is within purview of HQ DLA.

(7) Advise Office of Planning and Management concerning any DSC internal processing difficulties.

(8) Provide the Review and Analysis Branch of the Plans, Programs, and Analysis Division in the Office of Planning and Management with Monthly Statistical Summary Data by distribution activity and by Center Total for review and analysis purposes.

(9) Furnish the Budget Division of the Office of Comptroller with budget estimates of repair workloads and dollar values of non-RFI Materiel on a quarterly basis.

c. IMs will obtain a SSCS, screen the F-64 printout and initiate/coordinate appropriate actions to utilize, reclassify, or dispose of all items under their cognizance. For the condition codes listed, actions such as, but not limited to, the following apply:

(1) Condition Code D:

(a) Coordinate with Materiel Support Branch to have items modified and reclassified to Condition A, or

(b) Initiate disposal action (DIC ZLC).

(2) Condition Code E: When stock has been in Condition E for 10 days or more, coordinate with Materiel Support Branch to have items: repaired or packaged and/or marked to upgrade to Condition A, or initiate disposal action. (See note 1.)

(a) Condition E assets develop from two sources: in house surveillance and receipts. If the materiel receipt results from procurement, the materiel receipt transaction by the Depot creates an F-98 report: Notification of Receipt from Procurement in Condition E; copies are provided the IM (by ORC); Stock Control Division, Receipts Processing; and the MSO.

(b) Excluded from the following procedure are Condition Code E assets which require special storage, e.g., sealed containers, until such time as a requirement for shipment to a customer develops.

(c) Priority Processing of Condition E assets will be given to those NSNs the Management Support Branch (MSB), MSO, determines have the most impact on Center supply posture. The IMs should provide the following data with their requests; a copy of the notification (F-98, and/or transaction history file) or other document annotated as follows (see note 2):

1. Backorders (Yes/No); Number: Lines/Qty
2. Frequency/Quantity (Annual Demands)
3. Weapons System Application (Yes/No)
4. NMCS/ANMCS Requisition (Yes/No)
5. Shelf-Life (Yes/No; if yes (number months))

Additionally, IMs will attach a remote inquiry of the current National Inventory Record.

(d) Processing time by the Depots will be as follows:

<u>PRIORITY</u>	<u>TIME</u>	<u>QUALIFICATIONS</u>
Highest	2 days - 1 week	NMCS/ANMCS requisitions, Weapons 6-9 Systems, Backorders, months shelf-life items
Second	1 - 2 weeks	System shortage (2 months or less SOH)
Routine	2 - 4 weeks	3 months or more SOH

A suspense file will be maintained in MSB, MSO for control purposes.

NOTE 1: Before disposal action is started, ensure that the materiel recorded in Condition E is not a recent procurement receipt. Recent procurement receipts shall not be disposed without written authority from contracting.

NOTE 2: If the assets are not a receipt from procurement, IMs will obtain a 24 month Transaction History File (THF). If the assets have been in Condition E for more than 24 months, write an IOM to the Inventory Accounting Branch, SCD, requesting research/resolution.

(3) Condition Codes F and G:

(a) Coordinate with Materiel Support Branch to direct repair or completion, or

(b) Initiate disposal action.

(4) Condition Code H: Coordinate with Materiel Support Branch for updating records and directing disposal.

(5) Conditions Codes J and K:

(a) When stock has been in J for 90 days or K for 10 days or more, followup with the Inventory Manager (IM), Inventory Accounting Branch and/or Quality Assurance Division to determine reason for delay and when estimated date for disposition will be made (DAC to different condition).

(b) Additional time may be required to classify materiel held in condition codes J and K. This may be the result of large quantities of materiel, lack of facilities for materiel, nonavailability of personnel and/or test equipment. An extension request will be initiated by the storage activity and forwarded to the IM. The IM will approve/disapprove the extension request and notify the storage activity. When approved, the IM will establish a suspense to ensure the reclassification action is taken within the agreed timeframe. When the IM disapproves, the storage activity will make every effort to meet the established timeframe. IMs may request reclassification at any point and time when necessary, depending upon their stock position and overall management responsibility.

(6) Condition Code L: IM will analyze the report to determine the impact that the suspended materiel is having upon support of customer requirements. If notification of delayed status has not been received from Inventory Accounting Branch, and the materiel has been recorded in Condition L for over 60 days, initiate followup action by IOM to ascertain the reason why the inventory records have not been updated.

(7) Condition Code M: Contact storage site and/or losing manager to determine status of repair.

(a) When repair has been scheduled and funded by the losing manager, coordinate with Inventory Accounting Branch to update records IAW current DLA policy (drop Condition Code M assets, establish due-in Condition Code A).

(b) When repair has not been scheduled or funded by the losing manager, review status of item, and based on current criteria, either direct disposal or coordinate with Materiel Support Branch to schedule repair; update records.

## 5. FLOW CHART

Flow chart not required.